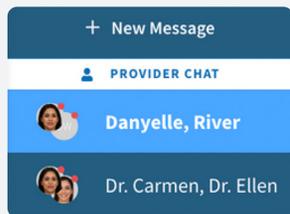
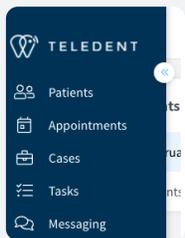


# Messages

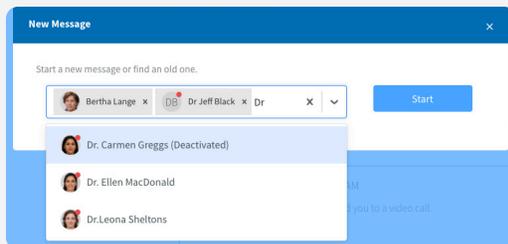
Send secure messages to other providers and patients including texts, images, documents, short audio clips, and short video clips.

## Composing



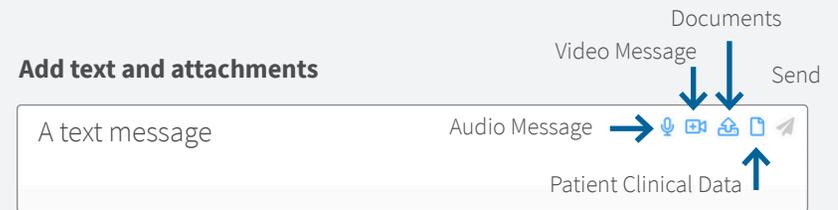
← Add a new message  
OR  
Select an existing message

Click messages from the Navigation Bar.



Use the dropdown or begin typing a name to start a message thread. Click on the name for the message. Either click Start or begin typing to add additional people to the message thread. Click the X to remove.

## Add text and attachments



## Reminder

- Patient must be invited to patient portal before sending messages
  - Patient registration status can be viewed in the patient record
  - Option to resend patient invite
- Multiple providers may be added to a group chat and only one patient.
- Providers and patients are located separately in the chat list with the provider's status indicated with a red dot (offline) or a green dot (online).
- You may clean out your inbox.
  - To remove a message from your messaging click the "X" next to the message.